

ALPHA OMICRON PI

Foundation

AOII Foundation Board of Directors Expectations

Mission Statement

The AOII Foundation invests in our sisters and inspires a lifetime of giving to innovative leadership, educational and philanthropic causes.

I understand that in accepting this position on the Board of Directors of the Alpha Omicron Pi Foundation I commit to achieving the following expectations and responsibilities:

Strategic Governance and Fiduciary Responsibility: Create direction and provide oversight for the Foundation.

- Participate in Board governance to develop and promote the strategic mission and agenda of the Foundation.
- Establish, review, approve, prioritize, monitor, and work to achieve the objectives of the Foundation.
- Approve and uphold the Foundation's policies and procedures as prescribed by the Bylaws.
- Assist the Board in fulfilling its fiduciary responsibility which includes the review and full understanding of financial and investment statements and prudent consideration in allocating and transfer of AOII Foundation funds.
- Attend joint strategic planning sessions with the Fraternity and Properties Boards, generally held in conjunction with other AOII events.
- Fulfill the additional duties of any Foundation position to which the Board member is elected or appointed.
- Understand that Foundation Board members may not simultaneously serve on a collegiate chapter Alumnae Advisory Committee, due to potential conflicts of interest.

Fundraising: Assure the Foundation maintains sufficient funds to meet its goals.

- Take initiative and participate actively in fundraising which includes cultivating, soliciting, and stewarding current and prospective donors through phone calls, correspondence, and personal visits.
- Serve as a Foundation advocate and take advantage of opportunities to speak to collegiate and alumnae members about the importance of supporting the mission of the AOII Foundation.
- Inspire members to contribute by donating annual gifts to the Foundation's Loyalty Fund at a minimum of 1897 Society level (\$1,897 in single or cumulative cash or marketable securities gifts). In addition, Board members are encouraged to donate pacesetting gifts to other Funds of the AOII Foundation.

- Become a member of the Second Century Society with a planned gift to the Foundation.
- If possible, donate Foundation-related travel to the Foundation as an in-kind gift.
- Support the Fraternity directly through membership in the Life Loyal program.

Foundation Oversight: Assist the Foundation in maintaining a collaborative and effective organization.

- Take part in the selection, regular evaluation, feedback, and monitoring process of the Foundation's Executive Director.
- Support Foundation staff and volunteers in implementing the Foundation's strategic mission and agenda.
- Work with the Foundation staff and volunteers as partners and equals.
- Communicate in an informed, accurate and timely manner.

Leadership: Serve as a steward and advocate for the Fraternity and the Foundation.

- Act as a model for others to follow and demonstrate the values of the Fraternity.
- Be knowledgeable about the work, outreach and vision for the future of the Fraternity and the Foundation.
- Be an enthusiastic booster and positive advocate for the Fraternity and the Foundation.
- Create trust by being reliable and respectful of others.
- Be open to consideration of ideas that enhance the effectiveness of the Fraternity and the Foundation for the benefit of our membership.
- Engage in open and honest communication and support decisions of the Fraternity and Foundation.
- Participate in regular education and development activities to enhance the ability of the Board of Directors to lead the Foundation.
- Participate as a member of an alumnae chapter.

Commitment: Make my work with the Foundation my most important priority among my volunteer activities.

- Serve on the Board for two years (one term) and up to three consecutive terms.
- Attend all Board meetings as well as International Conventions and Leadership Institutes.
- Participate in all monthly Board conference calls to conduct Board business.
- Respond to all requests or other contacts within 24 hours.
- Follow through on all commitments in a timely manner.
- Effectively serve in your role on the Foundation Board as an officer, liaison or committee chair.
- Commit an average of 10 hours per month to Board work exclusive of all Board meetings, monthly Board conference calls, International Conventions and Leadership Institutes.