

ALPHA OMICRON PI

Properties

Alpha Omicron Pi
International Headquarters

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Alpha Omicron Pi has closely monitored the COVID-19 pandemic and is making necessary adjustments in preparation for AOII facilities to open for the upcoming school year. The following guidelines identify member responsibilities, expectations, and recommendations in all AOII-owned or operated facilities.

Please also know that these may vary based upon campus, so please review all the provided links.

CLEANING & SANITATION

- Contracted housekeeping services or employed housekeepers will maintain a consistent schedule.
- Cleaning will be performed in accordance with CDC recommendations and with EPA-approved cleaning products.
- High traffic areas and high touch surfaces should be cleaned three times per day when the facility is in use.
- Hand sanitizing stations will be present at multiple locations throughout the facility.
- Hands free soap and paper towel dispensers will be made available in each facility's restroom.
- Signage related to handwashing, CDC guidelines, etc. will be posted throughout the facility.
- Should an in-house resident test positive for COVID-19, AOII will contract a professional cleaning service to ensure thorough cleaning is performed in line with CDC directives.

It is important to note that members are still responsible for the cleanliness of their residential space. EPA-approved sanitizing wipes and cleaning solutions will be made available for the use of each member, in common areas only.



OUTSIDE VENDORS

- AOII House Directors and professional staff can communicate expectations of any outside vendors before they arrive at all AOII facilities. This includes being equipped with proper and self-provided PPE (if mandated), social distancing, handwashing, and self-screening.
- Vendors will be turned away if they arrive outside of a scheduled appointment.
- Vendors will be asked to reach out to their local point-of-contact upon arrival.
- Deliveries shall still come to designated areas of the facility.
- If necessary, we will schedule preventative maintenance items/projects outside of the academic year to ensure minimal foot traffic throughout AOII facilities. While this may not be possible in each facility, AOII professional staff and the House Director will work to communicate to the Property Manager the schedule of these visits should they affect operations of the facility.

GENERAL DAY TO DAY LIVING

All of these items may become applicable throughout the academic as mandated by the CDC or local University guidelines and will be followed if/when necessary.

- Furniture will be rearranged, *if necessary*, to allow for social distancing, and it should remain in that configuration until further notice to ensure your safety.
- Spaces throughout the house may be closed off as necessary if safe social distancing practices cannot be maintained.
- Reminders of health and safety guidelines have been posted in each facility.
- Any members living out-of-house should arrange for mail/packages to be delivered to an alternative location. Only members residing in the facility should receive mail/packages at the facility.
- Hand sanitizing stations will be made available at all AOII facilities.
- EPA-approved cleaning supplies will be provided at each AOII facility.
- A schedule for the laundry room shall be implemented by the local chapter to allow for CDC recommendations, if a member tests positive for COVID-19 and can't isolate or quarantine off-site. <https://www.cdc.gov/coronavirus/2019-ncov/community/shared-congregate-house/guidance-shared-congregate-housing.html> (scroll down to "Laundry rooms")
- Per normal AOII expectations, access to commercial kitchens is restricted.



- Chapter activities and events such as recruitment, ritual, LC meetings, sisterhoods etc. must comply with local, state, federal, university, and CDC regulations related to social gatherings. Maximum attendance must be determined prior to hosting.

RECOMMENDATIONS, EXPECTATIONS, & RESPONSIBILITIES

It is AOII's expectation that each member takes personal responsibility for following guidelines that have been provided. We ask that you do this not only for yourself but for the safety and health of those around you. Guidelines to monitor closely are provided here: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>. Should a member be exposed to or show symptoms of COVID-19, she is responsible for following CDC protocol and consulting her healthcare provider immediately.

- Members, in-house or out-of-house, are encouraged to wear a face covering in common or shared areas of the facility, such as hallways, lounges, living rooms, etc. Masks are to be provided by the member, not AOII. Cloth masks are recommended. Proper wearing of a face covering is required while wearing one; your mouth and nose must always be covered.
- All members should wash their hands or use hand sanitizer upon arrival to the facility and when exiting the facility. Frequent hand washing throughout the day is recommended and should be done in the correct manner as recommended by the CDC. <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>
- AOII recommends that all members self-screen each day. <Link limit the spread again here>
- AOII expects our members to hold each other accountable. Should you see a sister not complying with or abiding by these expectations and responsibilities, please talk with her about the importance of her well-being and that of her sisters!
- We are allowing out-of-house members and guests at the facility, at this time. If your University or local state/city guidelines dictate otherwise, please abide by them accordingly.



COVID-19 ISOLATION/QUARANTINE

All members safety and well-being are of utmost importance to AOII. Should a member contract COVID-19, self-isolation will be necessary. We encourage in-house members to quarantine off-site if they are able to. Further, each member should have a plan in place for themselves of what their intentions are if they were to test positive for COVID-19. If this is not an option, please work with your House Director or Adviser(s) to determine the best option for isolating in the chapter facility.

It is important that any member who is exposed or shows symptoms of COVID-19 immediately minimize contact with other members until she can be tested. Any out-of-house member who tests positive for COVID-19 will not be allowed to visit the facility until she has recovered and tests negative for the virus.

Any member who tests positive for COVID-19 should report their results to AOII immediately by letting your local Chapter President know who will inform the relevant advisors/chapter leaders, as well as the House Directors (if applicable) If your chapter has a House Director, they will send an email to the chapter notifying them of a positive COVID-19 case in the facility. While we must report it to the chapter, we will not share the individual's name. Please know that if a member does not have access to quarantine space in university provided isolation rooms, at home, or another location, we will not be able to guarantee your confidentiality as you will be required to isolate on site in a private area. Should this occur, access to the common areas of the facility will be eliminated, meal arrangements will be provided, and a mask will always be required even outside of proper social distancing of six feet apart.

AOII FEES

While AOII has continued to take on unforeseen expenses due to the current pandemic, we are not putting these expenses back on our members. AOII does not plan on closing our facilities during this next academic year; however, should the unexpected happen again, we aim to be as transparent as possible regarding fees.

If an AOII facility is required to close, AOII will again provide refunds based off a prorated amount determined by our accounting team. AOII offers monthly payment plans only as a courtesy to members to make the AOII experience as affordable as possible. Payment plans are a financial accommodation, but not prorated or monthly amounts. The monthly Room & Board or Development Fee payment plan amount is not a reflection of that month's cost or expenses.



AOII will monitor universities and colleges intentions surrounding "Fall Break/Thanksgiving Break." If the University closes, we will likely close the facility as we've done in previous years (outside of 2020-2021). Same goes for Winter Break and Spring Break. We know Thanksgiving Breaks and Spring Breaks were mostly eliminated last year so this will be something that could be everchanging. If you receive information from your University on this, please be sure to send it to your chapter's Assistant Director of Properties so appropriate review and decisions can be made, as needed.

FOOD & DINING

Alpha Omicron Pi partners with College Fresh as our food service provider. They will provide necessary changes and accommodations to food service as required/recommended by the local, university, and CDC guidelines. See below for some examples of what may occur:

- A meal service schedule will be provided to residents (if necessary), to comply with recommendations of social distancing and dining room capacities of six feet apart. Members will be asked to sign up for a time slot - to comply with these recommendations.
- Grab-n-Go or To-Go style meal options will be available to all members, if necessary.
- Outdoor, or indoor, eating space *if available* will be open to OOH members.
- Food services providers or employees working within the kitchen will be required to wear self-provided PPE upon their entry and during their workday at all AOII facilities.

Links:

- [Acknowledgement of Expectations & Responsibilities](#)
- [Signage for facility](#)

