

# Frequently Asked Questions

## *Leadership Institute 2020*

### Is registration still open for Virtual LI 2020?

Unfortunately, registration is now closed and we do not have a waitlist.

### What is the schedule?

#### Friday, June 19 (6:00 – 8:30 pm CDT)

- Welcome & Keynote Address
- Collegiate & Alumnae Games/Networking Activities

#### Saturday, June 20 (11:00 am – 8:00 pm CDT)

- Keynote Address
- Fraternity Update
- Break
- Emerging Leader Track
- Learning Tracks & Inspiration Sessions
- Break
- Learning Tracks & Mentor Power Hour
- Break
- Awards Presentation
- Some Inspiring Stuff & LI Closing

### How will I access sessions throughout the weekend?

We will be utilizing two primary pieces of technology to facilitate virtual engagement – an event app, **Whova**, as the central location to find information about the event and **Zoom** for all video components. As a registered attendee, you will receive an invitation to access the app prior to LI. It is important that you download the app, as this is how you will be able to view the event schedule, access Zoom links to sessions, and network with other attendees.

### I'm not familiar with utilizing Zoom or an event App, is this a problem?

If you would like some practice with Zoom's features before LI begins, we'll be holding **virtual office hours** on Sunday, June 14 (6:00-7:30pm CDT) and Monday, June 15 (7:00-8:30pm CDT). Attendees are encouraged to drop in any time to practice using various settings and ask questions as needed. Links will be provided in June to all attendees.

**Zoom Tutorials:** <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials>

### Should I expect to be on camera during sessions?

During the weekend, we will ask that you turn on your camera for most sessions. This will allow increased engagement and networking. There will be a few all-attendee sessions, during which your camera will be disabled to eliminate distractions.

### What should I wear for Virtual LI?

On Friday, wear your favorite school-spirit shirt to show your college loyalty. On Saturday, please wear your LI 2020 T-shirt that you will receive in the mail prior to the event!

### Are sessions going to be live or pre-recorded so I can watch them later?

All sessions will be live and all registered attendees should plan to be in attendance and on time.

### Will I be assigned to attend certain sessions, or can I choose which sessions I would like to attend?

All attendees, aside from Emerging Leaders, have the opportunity to choose which learning track sessions they would like to attend. Emerging Leaders will participate in their own programming that is concurrently to the learning tracks. All other programming, such as Fraternity Update, keynotes, and Inspiration Sessions are for all registered attendees.

### Is there an opportunity for non-attendees to watch any of the sessions?

We will be live streaming the Awards Presentation and Fraternity Update portions of LI via social media. Both will take place on Saturday.

### What can I expect for the Inspiration Sessions?

During Leadership Institute, selected attendees will have the opportunity to speak to fellow attendees on a best practice, great idea, or interesting topic during "Inspiration Sessions". These **6-minute talks**, similar to a mini-TED talk, will be presented live in rapid succession by one attendee after another.

Does your chapter have a unique and awesome event that you want to share? Do you do research about a topic that other attendees would love to hear about? We want to hear from you!

We'll be selecting a group of speakers for three different Zoom meeting rooms, which will be separated by audience:

- Collegiate Chapter officers and members
- Alumnae Chapter officers and members
- Volunteers who work with Collegiate Chapters (Network team members, AAC members, etc.)

Submissions will be accepted until **Monday, June 1** and selected speakers will be notified that week. The Inspiration Sessions portion of Leadership Institute will take place **live via Zoom meetings on Saturday, June 20** and selected speakers will be notified of a set order/ timeslot.

### [Submit your idea for an Inspiration Session talk here](#)

### How can I be featured at LI?

Even during times of uncertainty, we know that our members and chapters are doing great things and finding ways to inspire others! During LI, we'll be featuring a video compilation of members sharing moments, people, and things that are making you smile during this time of physical distancing – inspired by John Krasinski's *Some Good News* ([check it out here](#)).

Here's where we need your help:

- **Share a recent video** of something inspiring that your chapter or member(s) have done or experienced
- **OR film a video** of yourself (or other members) talking about what's been inspiring you recently

While filming your responses, it is important to keep a few things in mind:

- First and foremost, if you are using your smart phone to film, please hold the phone **horizontally** instead of vertically as it makes the footage easier to edit.
- It is crucial to keep the camera steady. We recommend using a tripod or propping your phone up against a solid surface to avoid shaky footage.
- We also suggest using the back camera on your phone for better quality. If you have the ability to do so, enlist the help of a friend or family member to film for you.
- You want to find a fairly sound-proof room. Be mindful of any background noise coming from pipes, the AC or chatter from other rooms.

- Avoid fluorescent lights if possible. Studio lights and/or camera flashes are obviously best, but you can also use natural light from a window.
- Make sure you are filming at an appropriate angle. We recommend following the rule of thirds, and either placing your subject directly in the center or off to one side of the shot. Make sure the person you are interviewing is looking either at the camera or just slightly off of the camera to look more natural.
- Make sure members are dressed appropriately for the video. Hair and makeup should be done, and outfits should be appropriate for the tone of the video. Also, avoid bold patterns as those are distracting on camera.
- We recommend videos no longer than 30-45 seconds or so and submissions will be accepted until **Friday, June 5**.  
Once you have finished filming your video, upload it into Dropbox or Google Drive, and send a link to [msmith@alphaomicronpi.org](mailto:msmith@alphaomicronpi.org).

### **Will the Emporium be open even though the event is virtual?**

Yes! The AOII Emporium is featuring exclusive merchandise through our Leadership Institute Boutique and free shipping will be provided for all Leadership Institute attendees!

### **What are Rose Tributes and how do I buy them?**

A Rose Tribute is a special way to honor a sister attending Leadership Institute. For a \$5 donation to the AOII Foundation's Loyalty Fund, you can purchase a Rose Tribute for an honoree. Sisters honored with Rose Tributes will receive a Zoom background to use during LI and other AOII events. Donors who contribute \$50 or more will have a limited-edition Virtual Leadership Institute sticker. For more information on how to purchase, please visit <https://www.alphaomicronpi.org/foundation/donate/2020-rose-tributes/>

### **What is the Forever Friends campaign?**

Forever Friends is a wonderful way to say "thank you" to a sister for all she contributes to AOII. For \$30, you can honor a sister through this special campaign. Each sister honored will receive a printed personalized certificate recognizing herself and the sister(s) who purchased her Forever Friend. All of the proceeds from Forever Friends are designated to AOII's Collegiate Experience department to assist our chapters to create exceptional membership experiences. To participate in the Forever Friends campaign [click here](#) to complete the form and then send your completed form by email to [aoionline@alphaomicronpi.org](mailto:aoionline@alphaomicronpi.org).

### **Who can I contact to find out more information regarding Leadership Institute?**

If you still have questions regarding Leadership Institute, please contact Sarah Tuttle at [stuttle@alphaomicronpi.org](mailto:stuttle@alphaomicronpi.org) or (615) 370-0920.